



QM supplier questionnaire.

Company

Name				Business Type			
Address					Produc	cts	
Web					Size		
			Contacts	S			
	General Manager					@	
	Sales					@	
0	Accounting					@	
	Quality Management					@	
	Marketing					@	
0	General Manager					@	
0						@	
Standards							Certificates Provided
QM System Standards							FAA 8130-3
Certification							EASA Form 1
							Certificate of Conformity
							Other

aps Aviation Parts Service GmbH | Airport Park, Willicher Damm 141 | 41066 Mönchengladbach | Germany | GGF (General Manager): Wolfgang Dillbaum-Alexius | GF (Managing Director): Sabine Lomanns | Register of Commerce: HRB 18636 | Register Court: Amtsgericht Mönchengladbach | Tax No: 121/5703/5625 | VAT ID: DE 241 663 387 | web: aps-aviation.com | e-mail: sales@aps-aviation.com | tel: +49 (0) 2161 4672 110 | fax: +49 (0) 2161 4672 111

part of your plane.



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	1. FACILITIES & STAFF	YES	NO	N/A
1.1.	Are staff members trained on airworthiness regulations and complience?			
1.2.	Are staff members trained on safety and security?			
1.3.	Are staff members trained on dangerous goods handling?			
1.4.	Are staff members trained on customs/import/export regulations?			
1.5.	Are your facilities environmentally controlled (temperature, humidity, UV)?			
1.6.	Do you hold insurance for theft loss?			
	2. QUALITY SYSTEM	YES	NO	N/A
2.1.	Does your organization maintain a list of approved suppliers?			
2.2.	Does your organization maintain a list of approved repair facilities?			
2.3.	Does your organization track component reliability via warranty claims?			
2.4.	Does your organization maintain a Quality Manual?			
2.5.	Latest Version:			
2.6.	Does your organization have any other quality approvals?			
2.7.	Does management review your quality system at least annually?			
2.8.	Are there procedures to report any defective parts that could seriously affect flight safety?			
		A		

	3. DOCUMENT CONTROL	YES	NO	N/A
3.1.	Does your organization maintain copies of all certification documents?			
3.2.	Does your organization have the ability to generate its own component certificates?			
	Specify capability:			

	4. PART PROCESSING	YES	NO	N/A
4.1.	Is there an established procedure for incoming inspection of serviceable parts?			
4.2.	Are serviceable parts clearly identified as such?			
4.3.	Do your facilities maintain a parts quarantine area?			
4.4.	Do you have specific procedure for incoming inspection of unserviceable parts?			

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	5. SHIPPING & HANDLING	YES	NO	N/A
5.1.	Are all parts packaged by your organization?			
5.2.	Are there procedures in place to prevent damage to aircraft parts during packing and shipping?			
5.3.	Are parts packaged in accordance with international standards (ATA 300)?			
5.4.	Are labels available to properly mark specific handling instructions (Fragile, Do not Bend etc)?			
5.5.	Prior to dispatch, is there a specific procedure in place to ensure all part certification documents are checked and included with the packaged part?			
5.6.	Is there a specific mandate to use recyclable materials where practical?			
5.7.	Does your organization separately segregate and process hazardous waste?			
5.8.	Does your organization allow use of Customer-specified freight forwarders?			
5.9.	Are shipments insured for loss or damage?			

The information contained in this questionnaire is true and correct at the time of submission.							
Date		Signature					

IBAN: DE60 3107 0001 0615 0783 00

IBAN: DE92 3104 0015 0192 4869 00

IBAN: DE89 3205 0000 0000 1610 18

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BIC: DEUTDEDD310

BIC: COBADEFFXXX

BIC: SPKRDE33XXX

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